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STATE OF DELAWARE
BOARD OF PILOT COMMISSIONERS

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PUBLIC MEETING MINUTES:	Board of Pilot Commissioners
MEETING DATE AND TIME:	Friday, May 10, 2019 at 13:00.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	August 16, 2019

MEMBERS PRESENT

Stephen McGuiness, Professional Member
Carl T. Joseph, III. Professional Member
Laura Phillips, Public Member
Mark Reardon, Public Member
Bradford Schell, Professional Member

MEMBERS ABSENT

Penelope Marshall, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Davis, Deputy Attorney General
Caryn Scott, Administrative Specialist II

OTHERS PRESENT

Jerry Medd, Pilot Association
Kevin Barrow, Pilot Association
Jonathan Kemmerley, Pilots Association

CALL TO ORDER

Mr. Schell called the meeting to order at 1:01 pm

REVIEW AND APPROVAL OF MINUTES

A motion was made by Mr. Reardon, seconded by Mr. Joseph, to approve the amended February 15, 2019 meeting minutes. The motion carried unanimously.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

None

OTHER BUSINESS (for discussion only)

None

PUBLIC COMMENT

Mr. Medd gave an Apprentice Activity Report to board stating the following:

- Exams were completed on April 29, 2019, each Apprentice passed the required exams
- Next exams are scheduled for July 22, 2019, exams will include Rules of the Road and the Vessel Traffic Information Service
- Apprentices attended a seminar on the Cape May Harbor and the Schuylkill River
- Apprentices are completing the process of testing for their federal pilotage
- Each Apprentice will attend a week-long course on “Advanced Ship Handling in Manned Models” at Massachusetts Maritime Academy in August
- Each Apprentice is on track after Quarter 3-2

NEXT MEETING

The next meeting will be August 16, 2019.

ADJOURNMENT

With no further business before the Board, a motion was made by Mrs. Phillips, seconded by Mr. Joseph, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 1:16 pm.

Respectfully submitted,

Caryn Scott

Caryn Scott
Administrative Specialist II